

APPENDIX – I

QUESTIONNAIRE FOR COMPUTER EDUCATION INSTITUTIONS

1. Name of the Institution: _____

2. Address: _____

Tel. No. _____ Concerned Name _____

Mobile No. _____ Concerned Name _____

3. Year of Establishment: _____

4. Type of Institution: University Department/ Affiliated College/ Franchise/ Study Centre/ Self governed etc.

5. Name of the body with which Affiliated/ Franchisee of, if any :

Address _____

6. Details about the Courses offered by your Institution :

Particulars	NAME OF THE COURSES OFFERED					
	Course-1	Course-2	Course-3	Course-4	Course-5	Course-6
Name of the courses						
Total hours of course						
% of theory teaching hours						
% of Practical teaching hours						
Name of the course planning authority						
Degree/ Diploma/ Certificate course						
Self financed / Subsidised or both						
Hardware or Software or Combined						

Part time / Full time or both						
Weightage of theory in evaluation (%)						
Weightage of Practical in evaluation (%)						
Number of students per batch						
Rate of success / passing candidate						
Rate of dropouts						
Total Fees of the Complete course						
Eligibility Criteria for admission						
Admission Criteria						
Clientele group						
Components of the course						

7. Have you taken permission from any authority/ body to run this computer institute?

If yes, Name it.

8. Have you taken any No Objection Certificate from any body ? If yes, name it.

9. Please state the norms, rules, directives, ordinance, etc. applicable for the development of computer education in Vadodara district of Gujarat.

10. Total Construction area of organization (In Sq. ft) :

11. Details About the Infrastructure. (if any facility is not available please write No in the column)

Rooms for	Number	Area (Sq.Ft) each
Theory teaching		
Theory Teaching		
Computer Laboratory		
Computer Laboratory		
Library		
Any other,		

12. Whether you have a separate library: Yes/No

13. Total Number of Books in the Library:

14. Any other Facilities for students (Give brief description)

(a) Canteen:

(b) Play Ground:

(c) Any thing else:

15. Description About Hardware

Type of Hardware	Number	Configuration / Model	Purpose of use (Teaching non teaching)	Remarks (If any)
Computers-1				
Computers-2				
Computers-3				
Printers (1)				
Printers (2)				
Internet connection				
Scanner				
Web Camera				
OHP				
Scanner				

LCD Projector				
Any other (1)				
Any other (2)				

16. Status about the Maintenance of Hardware: Adequate/ so so / Inadequate

17. Status about the use of Hardware by students: Sufficient/ So So/ Insufficient

18. Status about the use of Hardware by Teachers: Sufficient/ So So/ Insufficient

19. Status about the use of the following consumables by students:

(a) Stationary (paper): Sufficient/ So so/ not sufficient/ not supplied

(b) Ribon/catridge for printing: Sufficient/ So so/ not sufficient/ not supplied

(c) Floppy: Sufficient/ So so/ not sufficient/ not supplied

(d) CDs: Sufficient/ So so/ not sufficient/ not supplied

(e) Any other

20. Details about Teaching Staff:

Sr. No	Position	Basic Qualification	Computer Qualification	Experience	Subjects Taught	Monthly Salary
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

