

APPENDIX 3**FE Center Observation Format****Date:** _____**No of observation:** _____**Time of observation:** _____**A. General Information****i. Name of the center:** _____
_____**ii. Type of the center:** Male Female **iii. Date and establishment of the center:** _____**iv. Total enrolment of learners:** _____**v. No. of drop out:** _____**vi. No. of learners present on the day:** _____**B. Comment on the teaching learning process:**

1. (i) Followed the steps suggested by FIVDB

To a great extent To some extent Never

(ii) Teaching methods used

- Lecture
- Question & answer
- Discussion, question & answer
- Play acting
- Only discuss

(iii) Comprehension by learners

- Always
- Sometimes
- Never

(iv) Functional concept discussed

- Always
- Sometimes
- Never

(v) Discussed social and political

- To a great extent
- To some extent
- Not- discussed

(vi) Improving personal health and hygiene

- To great extent
- To some extent
- Not-discussed

(vii) Writing skill practiced

Always

Some times

No

(viii) Practice of Numeracy skill

Always

Sometimes

Never

(ix) Supply of teaching and learning materials

Adequate

Not – adequate

(x) Condition of the Black – board

Good

Satisfactory

Poor

(xi) Use of the black board by the learners

Yes

No

(xii) Sitting arrangement

- Satisfactory
- Not- Satisfactory ———

(xiii) Environment of the center

- Satisfactory
- Not – Satisfactory

(xiv) Timing of the center

- Suitable
- Not suitable

E. OTHER INFORMATION

2. (I) Attendance of shevok / shaika

- Regular
- Irregular
- Absent

(ii) What steps have been taken to help the slow learners?

- Help in reading skill
- Help in writing skill
- Help in reading and writing skill
- No attempt

(iii) Involvement of Center Management Committee

- Effective
- Not – very effective