

APPENDIX NO. 4
A SPECIMEN OF THE
QUESTIONNAIRE TO BE FILLED IN BY THE HEADMASTER
OF A SECONDARY SCHOOL

A. GENERAL INFORMATION

1. Name of the School:
2. Name of the Headmaster:
3. Name of the district, division and the State:
4. Qualifications & Experience:

B. AIMS & OBJECTIVES OF SCHOOL INSPECTION

1. (a) What, according to your understanding of the State Policy, are the main aims and objectives of the inspection of secondary schools?
(b) How far do you think these objectives are realised in practice?
2. What, in your opinion, should be the aims and objectives of the secondary school inspection system in the country and how can they be fulfilled?

C. METHODS AND PROCEDURE OF SCHOOL INSPECTION

1. What is the general procedure of secondary school inspection in your State?
2. (a) What does the inspector generally look for in your school while coming to inspect your school?
(b) What, in addition, in your opinion be looked for by him in your school and why?
3. What methods does the inspector generally use in the class inspection?
4. What are your observations on the present methods and procedures of inspection of secondary schools in your State?

D. ORGANISATION OF INSPECTION

1. What criticism do you level against the organisation of the inspectorate for secondary schools? (While answering this question, among other points, please take into consideration such points as appointment, qualifications, experience, headquarters, school-inspectors and pupil-inspector ratio, frequent changes in the inspecting staff and their consequent adverse ~~in the~~ effect on the toning up of the education in your area).
2. (a) Do you think that the jurisdiction of the inspector of secondary schools is too wide and that his administrative work is too much to find sufficient time to help the school authority to solve their school problems?
3. (b) If yes, what measures do you suggest which enable the inspector to be of greater assistance to the school?
3. What do you think about academic and administrative competency of the inspector of schools?
4. Do you favour the view that the secondary school inspector should have special qualifications of both inspection and administration?
5. "The maintenance of morale among inspectors is indispensable if they themselves are to help maintain the morale of the teachers." What do you suggest to build high morale which helps to break down the isolation; psychological as well as physical in which the inspector, it is generally complained, works traditionally.

E. RELATIONSHIP BETWEEN THE SCHOOL STAFF AND THE INSPECTING OFFICER

1. It is often realised that "the inspector does not look upon his work as a matter of human relationships but as a mechanical application of rules and regulations." What are your views on this point?

2. What attitude and relationship of the inspector, in general, do you notice towards:
 - (a) School Authorities?
 - (b) Headmaster?
 - (c) Teachers?
 3. What in your opinion should be the relationships between :-
 - (a) The inspector and the school authorities?
 - (b) The inspector and the headmaster?
 - (c) The inspector and teachers?
 - (d) The inspector and the community of your area?
- F. DRAWBACKS AND PROBLEMS OF THE SECONDARY SCHOOL INSPECTION SYSTEM AND YOUR VIEWS AND SUGGESTIONS FOR ITS IMPROVEMENT
1. Are you satisfied with the present system of secondary school inspection in your State?
If no, why?
 2. What drawbacks do you think the present system of school inspection suffers from?
 3. What are your suggestions to help the present machinery to raise itself to follow the new modes, ideals and outlooks towards secondary education?