

APPENDIX II

THE QUESTIONNAIRE.

APPENDIX - II.QUESTIONNAIRE

Doctoral Thesis:	0	Under the Guidance
by	0	of
D. DAMODAR,	0	Dr. B.P. LULLA
Principal,	0	Professor of Education,
Govt. Junior College,	0	M.S. UNIVERSITY
Wanaparthi,	0	BARODA.
Mahabubnagar-Dist (AP).	0	GUJARAT STATE.

PROBLEM TITLE

A Critical Investigation into the practice of
 "STUDENT TEACHING AND EVALUATION" PROGRAMME"
 in the Colleges of Education of Andhra Pradesh.

Dear Sir/Madam,

This Questionnaire is a part of the study undertaken for the award of Ph.D. in Education from Maharaja Sayoji Rao, University, Baroda to arrive ^{at} certain useful conclusions which may be very useful for the Colleges of Education in conducting the programme of Student Teaching and Evaluation.

Data provided by this tool will be of practical value and ^{will} help us in interpretations and to overcome the present draw backs in the programme.

Please answer all statements. If the space provided is not sufficient kindly use separate papers and enclose the same.

I solicit your co-operation in returning the Questionnaire to the earliest possible convenience.

Thanking you,

Yours Sincerely,

(D. DAMODAR)

S E C T I O N IGENERAL INFORMATIONINTRODUCTORY DATA

1. Name of the College of Education.
2. Complete Address:
3. Year of Establishment:
4. (i) University to which affiliated:
(ii) Year of affiliation:
5. MANAGEMENT (Please check)
 - (i) University College:
 - (ii) Govt. Institution:
 - (iii) Private Aided.
 - (iv) Private Un-aided.
 - (v) Please specify the name of the sponsoring group or Society.
6. NATURE OF THE INSTITUTION (Please Check)
 - (a) (i) Co-education.
 - (ii) For men only.
 - (iii) For Women only.
 - (b) (i) Residential.
 - (ii) Partly Residential:
7. IF YOUR INSTITUTION HAS ANY OF THE FOLLOWING (Please Tick)
 - (i) Extension Service Department:
 - (ii) Extension Service Unit.
 - (iii) Separate Research Wing.
 - (iv) Any other special provision (Please specify)

8. Please give a brief history of Your Institution and various stages of its growth.

1. TYPES OF COURSES AND CONDITIONS

Please give below details of the courses offered by your Institution.

Name of the Course	Duration of the Course	NATURE OF THE COURSE		
		Full time	Part time Shortened	Correspondent or by Thesis
B.Ed.				
M.Ed.				
Ph.D.				
Other Courses. (Please specify)				

2. Please Indicate the requirements for Admission to B.Ed. Courses.

Factors considered

- i) Minimum academic qualification:
- ii) Teaching experiences:
- iii) Age:
- iv) Admission Test. ()
- Attitude Test ()
- Language Test ()
- Intelligence Test ()
- Achievement Test ()
- Any other Test ()
(Please specify)

v) Interview:

vi) Any other procedure
 - (Please specify)

.

Any relaxation allowed and any
 reservations of seats for
 SC/ST/BC & other special cases
 If yes please mention such
 reservations

(yes/No)

Please describe in brief the
 selection procedure for admitting
 candidates to B.Ed. (regular course)

C. STUDENT POPULATION

1. Please give the enrolment of students for B.Ed.
 Course during the year 1973-74 as below.

	Male	Female	Total
1. Total No. of applica- tions received for admission.			
2. Sanctioned strength			
3. Actual strength:			
(i) Beginning of the - Session.			
(ii) End of the - Session.			

2. Please indicate the number of candidates admitted in
 B.Ed. Course by the following categories during the
 year 1973-74.

(i) Deputed by State
 . Government.

- (ii) Deputed by Schools: ()
- (iii) Freshers ()
- (iv) Other experience
- Teachers ()
- (v) Any other
- (please specify) ()

D. Please indicate the number of students passed in B.Ed.
Examination in 1973-74 in the columns below:

1. Number appeared ()
2. Number passed ()
3. Distinction class: ()
- (i) Theory ()
- (ii) Practicals ()
4. I. Class ()
- (i) Theory ()
- (ii) Practicals ()
5. II Class ()
- (i) Theory ()
- (ii) Practicals ()
6. III Class: ()
- (i) Theory ()
- (ii) Practicals ()
7. Any other class
(Please specify) ()

E. STAFF POSITION

Please give below detailed staff of various categories with their pay scales and qualifications of your College (if you do not use the designation) indicated below change them to the ones you use.

Category of staff	Scale of Pay	Qualifi- cation	Number of Posts		Total
			M.	F.	
1. Principal or Head of the Department.					
2. Professor.					
3. Reader					
4. Lecturer					
5. Asst. Lecturer.					
6. Co-ordinator					
7. Tutor					
8. Demonstrator					
9. Instructor:					
(i) Art.					
(ii) Craft					
(iii) Physical					
(iv) Any other (Please specify)					

SECTION IIOBJECTIVES OF STUDENT TEACHINGPERCEPTION OF THE PERSONNEL INVOLVED ON THE OBJECTIVES OF STUDENT TEACHING.

A. Some broad objectives of Student Teaching are given below. Please tick only to those which you think proper. If you feel that some objectives have not been included in the list please add the same to the list.

- i) To provide the student teacher with an opportunity of establishing an appropriate teacher pupil relationship with children ()
- ii) To provide the student with an opportunity for theory to be applied in the practical situation. ()
- iii) To provide an opportunity for evaluating the students potential as a teacher and suitability for the teaching profession ()
- iv) To provide the student teacher with an experience of success in the teaching situation so that she requires confidence. ()
- v) To provide an opportunity in the practical teaching situation for the extension and deepening of the students self-knowledge ()
- vi) To provide the student with practical experience in schools which will reveal some of the problems of discipline and enable him to develop personal methods of control ()
- vii) To provide the student teacher with opportunities for developing power of organisation ()
- viii) To provide an opportunity for the student to develop and display qualities of adaptability and sensitivity appropriate to the school situation ()

- ix) To provide the student with an opportunity of becoming part of the school community ()
- x) To provide for the interchange of ideas and methods between school and college my college staff and students ()
- xi) ()
- xii)

B. Objectives to be attained for the development of the following during teaching practice mentioned below:
Please tick if you agree with them and add to the list if you feel some have not been included.

a) DEVELOPMENT OF SKILLS:

- i) Skill in class teaching ()
- ii) Skill in preparing instructional material ()
- iii) Skill in effective oral presentation ()
- iv) Skill in using appropriately the modern technique and device of teaching ()
- v) Skill in using appropriately the audio visual aids ()
- vi) ()
- vii) ()

b) DEVELOPMENT OF ABILITIES:

- i) Ability to communicate effectively ()
- ii) Ability to direct thinking of the pupils ()
- iii) Ability to enlist co-operation of pupils and win their confidence ()
- iv) Ability to apply his theoretical knowledge and ideas into practice ()

- v) Ability to present and interpret facts correctly ()
- vi) Ability to tackle class situations that require resourcefulness ()
- vii) ()
- viii) ()
- c) DEVELOPMENT OF KNOWLEDGE.
- i) Knowledge of the subject matter ()
- ii) Knowledge of methodology of teaching and goals to be realised. ()
- iii) Knowledge of the traits of an efficient and effective teacher ()
- iv) Knowledge of the records to be maintained ()
- v) Knowledge of different types of tools for the evaluation of the pupils progress ()
- vi) Knowledge of staff co-operation and co-ordination ()
- d) DEVELOPMENT OF ATTITUDES AND INTERESTS
- i) Development of proper attitude towards pupils and parents ()
- ii) Positive attitude towards teaching profession and teachers' work ()
- iii) Interest in teaching and improving professional competence ()
- iv) Interest in guiding children in their growth ()
- v) ()
- vi) ()

S E C T I O N IIISTUDENT TEACHINGA) Pre-Student teaching aspects.

1) Activities organised before starting teaching practice:

a) Please tick if your institution is organising the following activities:

a) THEORITICAL ASPECT

i) Lectures on theoritical aspect of Lesson Planning ()

ii) Tutorials conducted for the lessons planning ()

iii) Showing some specimen lesson notes ()

b) PRACTICAL ASPECTS

i) Practice given in lesson planning ()

ii) Preparation of aids relevant to the lesson ()

iii) Practice in Blackboard work ()

iv) Revision of content and review of reference books ()

v) School visits ()

vi) Simulations (arranging artificial teaching from among trainees) ()

vii) Screening of films (any demonstration lesson given through screening of films on teaching) ()

- viii) Micro-teaching.
 - (Any demonstration lesson showing on video tape) ()
- ix) ()
- x) ()

2. DEMONSTRATION LESSONS

- a) Please state the number of demonstration lessons given to the trainees ()
- i) Number before starting student teaching ()
- ii) Number during student teaching ()
- b) Please tick the place of demonstration lessons arranged:
- i) In the College itself ()
- ii) In the model school ()
- iii) In the Co-operating school ()
- iv) Any other place ()
 - (Please specify)
- c) Please check who gives the demonstration lessons:
- i) Method Master of the College ()
- ii) Other Lecturers of the College ()
- iii) Subject tutor of the College ()
- iv) School subject teacher ()
- v) Any other school teacher ()
- vi) Any other (Please specify) ()
- d) Whether discussion takes after the demonstration lesson is over: (Please State) YES/NO.

- e) Are the demonstration lessons open to all trainees or to the subject groups only (Please state)

B. LESSON PLANNING

1. Guidance Given in Lesson Planning.

- a) Please check the various approaches of lessons planning in your Institution.

- i) Suggested or prescribed proforma by the University ()

THE APPROACHES:

- i) Herbartian ()
- ii) Master and Method ()
- iii) Activity/Project ()
- iv) Objective based and evaluation followed ()
- v) Any other (please specify) ()

- b) Who usually corrects and approve the lesson plan prepared by trainees (please check)

- i) Method Master concerned ()
- ii) Any other master of the College ()
- iii) Subject tutor ()
- iv) Subject teacher of co-operating school ()
- v) Any other (Please specify) ()

- c) Please state any time is provided in the regular college time table or any time fixed for discussion and approval of lessons notes:

2. OBJECTIVES IN LESSON PLANNING

Please tick if you agree the following specification of lesson planning. If you feel that some more to be added please add same to the list.

a) OBJECTIVES OF THE TEACHING UNIT.

- i) Spelling out General and specific objectives in relation to the teaching Unit ()
- ii) Defining the specific terms of the Objectives ()
-

b) KNOWLEDGE OF SUBJECT MATTER

- i) Knowing subject matter ()
- ii) Analysing the concepts of the lessons ()
- iii) Understanding the relationship among the various concepts ()
- iv) Knowing the application of these concepts in daily life ()
-

c) SELECTION AND ORGANISATION OF SUBJECT MATTER

- i) Selecting relevant concepts ()
- ii) Arranging the selected concepts suitably ()
- iii) Organising the content around the concepts ()
- iv) Selecting suitable illustration to exemplify their application in daily life ()
-

d) INSTRUCTIONAL MATERIAL

- i) Selecting the relevant ready made teaching aids such as Charts Models filmstrips etc. ()
- ii) Preparing the required improvised teaching aids ()
- iii) Planning Black Board work ()
- iv) Planning experiments suitably ()
- v) Selecting the relevant reading material for the students ()
- vi) Consulting relevant reference material ()

e) TEACHING TECHNIQUE

- i) Selecting suitable method for teaching unit ()
- ii) Planning suitable learning experiences ()
- iii) Planning adequate and appropriate questions ()
- iv) Preparing suitable particulars technique of teaching ()

f) COMMUNITY RESOURCES.

- i) Knowing the resources available in the community from the point view of teaching ()
- ii) Selecting resources relevant to the teaching ()
- iii) Collecting adequate information about the selected resources ()
- iv) Utilising the information suitably in planning the lessons ()

g) ASSIGNMENT

- i) Knowing the purpose and characteristics of assignment ()
- ii) Knowing different types of assignment ()
- iii) Selecting suitable assignment for the lessons ()
- iv) Planning the assignment ()

C. OBSERVATION AND CRITICISM

1. Please give the information of the following:

- a) Are the trainees required to observe lessons: YES/NO
- b) Whose lessons (Please check)
- i) Demonstration lessons given by Lecturers ()
- ii) Demonstration lesson given by subject teachers ()
- iii) Lessons given by trainees for simulations ()
- iv) Any other (Please specify) ()
- c) Do they observe with the help of any proforma (Please attach a copy of the same) ()
- d) Criticism of lessons
- How many criticism lessons does an individual trainee required to give in each subject (Please state) ()
- i) During the course of student teaching ()
- ii) Towards the close of Student Teaching ()
- iii) Before the final examination ()

- iv) At any time during the academic year ()
- v) In the model school supervised by the College staff ()
- 3) How many lessons each trainee has to criticise of his own fellow trainees and in how many subjects (Please State) ()
- f) Is there any proforma for criticising the lessons. (If yes please attach one copy of the same) ()
- g) Are all these criticism lessons discussed in the class room YES/NO.
- h) Please check the purpose of criticism lessons
- i) Diagnostic as well as remedial for the student teachers and professional growth during practice Teaching ()
- ii) Appraisal of the students achievements ()
- iii) Any other please specify ()

D. ORGANISATION OF STUDENT TEACHING.

1. PLEASE STATE THE FOLLOWING.

- i) Number of subjects does a trainee teach during teaching practice ()
- One ...
- Two ...
- Three ...

ii) Number of lessons in each subject ()

- 5 in each subject ()
- 10 in each subject ()
- 15 in each subject ()
- Any number please specify ()

2. Please state the organisation pattern of Student Teaching programme in your college.

Practice in vogue (pl. check)	Duration of the practice	How it is Organised	Activities performed	Persons involved
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1. Teaching Practice (dispersed lessons)
2. Block Teaching Practice
3. Internship.
4. Any other Practice (Please specify)

3. Please give below the nature of schools available for Teaching Practice.

Type of School	No. of Schools	Purpose for which is used		
		Practice Teaching	Internship or Block Practice	Observation

- 1.. Model School or experimental school
2. Practicising School
3. Co-operating School
4. Any other School (Please specify)

E. SCHOOL CO-OPERATION1. PLEASE CHECK THE FOLLOWING.

a) The nature of assistance given by the Co-operating school teacher during student Teaching

- i) Allowing trainees to their school for Teaching Practice ()
- ii) Readily providing required subjects and classes for teaching ()
- iii) Supervising the lessons ()
- iv) Guiding the trainees in their lesson plan and other preparations ()
- v) Giving demonstration lessons ()
- vi) Any other (Please specify) ()

b) The nature of orientation given to the Co-operating School teacher for this assistance of Student Teaching.

- i) Arranging orientation conference in the College for the co-operating School Head Masters/Head Mistresses and other co-operating teachers. ()
 - ii) Providing with necessary forms required during Student Teaching including evaluation ()
 - iii) Providing information about each student ()
 - iv) Explaining their assignments well in advance ()
 - v) Any other (Please specify) ()
-

- c) The incentive provided to the Co-operating teachers for their assistance
- i) Monetary incentive for supervision ()
 - ii) Paying T.A. & D.A. for visits to College ()
 - iii) Arrange to appoint them as practical Examiners ()
 - iv) Encouraging for their academic and professional growth by way of ()
 - v) Providing College Library facilities ()
 - vi) Inviting them for extension lecturers in the College ()
 - vii) Providing chance to participate in Seminars, workshops organised in the College ()
 - viii) Any other (Please specify) ()
- d) Contribution of the College for the betterment of the co-operating school for winning their co-operation.
- i) Inviting Head Master/Head Mistress and other co-operating staff to the College functions ()
 - ii) Principal and Lecturers visiting co-operating schools and attended their functions and others activities on invitation ()
 - iii) Providing Audio-visual aids and films and any other equipment for the school use ()
 - iv) Any other (please specify) ()
- e. Problems faced by you in obtaining the co-operation from schools and teachers and how they solved. (Please state).

1. OBJECTIVES OF SUPERVISION

A) Please tick if you agree the following objectives of supervision and add to the list if you feel some more to be added.

- i) To help the student teacher to grasp the principles and techniques of organising subject matter and map out his approach to teaching ()
- ii) To diagnose his teaching as fully as possible ()
- iii) To help the student teacher develop a style of teaching of his own ()
- iv) To help him to establish a rapport with students through teaching and make learning interesting and an active affair for them ()
- v) To recognise individual differences in the capacity temperament and back ground of trainees and to help them accordingly ()
- vi) To evaluate continually the lesson planning and methods of teaching and provide a feedback from his observation ()
- vii) ()
- viii) ()

B. Who are the persons involved in supervision (Please tick).

- 1. College method master ()
- 2. College other lecturers ()
- 3. College tutor ()
- 4. School subject teacher ()
- 5. School other teachers ()

- C. i) How many lessons per trainee to be supervised by Method Master ()
- ii) Does the Method Master supervise (Please check) ()
- The Lesson of his own subject alone?
- Other subjects also?
- Only one lesson in one Period?
- Two or three lessons in a period?
- More than three lessons in a period?
- iii) Does the supervisor use any proforma for supervision (Please attach a copy) YES/NO.
- iv) Does the supervisor writes his remarks on the lesson notes only? YES/NO.
- v) Does your College have the modern techniques of Supervision (Micro teaching)(Use of Vedio tape etc.) YES/NO.
- vi) Are the supervisor remarks discussed at any stage with the individual or group of individuals? YES/NO.

INNOVATION AND RESEARCH & FEED BACK ON STUDENT TEACHING AND FOLLOW-UP FOR TEACHING METHODOLOGY IN SCHOOL:

1. PLEASE STATE THE FOLLOWING:-

- i) Has your College/Model School Co-operating school devised any new method of teaching through practice teaching YES/NO.
- ii) Any organisation in the College to keep track of innovation and research that should lead to change in methodology of teaching YES/NO

- iii) Are ythe trainees encouraged to conduct small action Re-search Project and case studies etc. YES/NO
- iv) Please mention any projects undertaken in your College by individual staff or group YES/NO
2. Steps taken by your College to follow the training college methodology by school teachers (Please check)
- i) By demonstrating new techniques of teaching in co-operating school for school teacher ()
- ii) By arranging free meetings and discussions with college teachers for school teachers. ()
- iii) By arranging orientation course for school teachers in methodology of teaching. ()
- iv) Any other method (Please specify) ()

SECTION IV

A. EVALUATION OF STUDENT TEACHING

1. Please check who are the persons involved in assessment of student teachers

a) SUPERVISORS:

- i) College Method Master ()
- ii) College other lecturers ()
- iii) College tutor ()
- iv) Co-operating school subject teachers ()
- v) School other teachers ()

- vi) External examiners ()
- vii) Any other (Please specify) ()
- b) Records for assessment for various aspects of student Teaching as evidence (Please check) ()
- i) Observation lessons ()
- ii) Practice lessons ()
- iii) Criticism lessons ()
- iv) Final lessons ()
- v) Any other lessons (Please specify) ()
- c) TOOLS FOR ASSESSMENT
- i) Prescribed proformas ()
- ii) On Practice lessons ()
- On Criticism lessons ()
- On Observation lessons ()
- iii) Reports from:
- Head Master of Co-operating School ()
- Co-operating teacher ()
- College other lecturers ()
- iii) By staff and teachers meeting to take consensua for assessment ()
- iv) Any other tools for assessment (Please specify) ()
- D. Please state any provision is made to encourage the student teachers for self-evolution YES/NO
- If yes please mention in brief the procedure adopted ()

2. Please indicate the distribution of marks different aspects of student-teaching

A R E A SB.Ed. CourseMAXIMUM MARKSExternal/Internal.

1. Observation lessons	()
2. Practise lessons	()
3. Criticism lessons	()
4. Final lessons	()
5. Any other (Please specify)	()

3. Please indicate weightage of marks under the criteria mentioned below for the practice lessons.

A. PREPARATION OF LESSONS

1. Objectives of the teaching Unit	()
2. Knowledge and organisation of the Unit	()
3. Preparing instructional material	()

B. EXECUTION OF LESSONS

1. Teaching Climate	()
2. Teaching Technique	()
3. Teacher personality and appearance	()
4. Use of language and delivery	()

C. ASSESSMENT

1. Planning	()
2. Suitability	()

NOTE: Please attach one copy of criteria for assessment if your college is following any proforma.

4. Please mention in brief the method of consolidating internal assessment of Teaching Practice of each trainee ()

5. a) Does teaching practice is assessed externally also: YES/NO.

If yes, please check who makes the external assessment.

1. A panel of Examiners ()

2. One examiner ()

3. Any other system
(Please mention)

b) If a panel how many members constitute the panel? And how many members of the College staff sit on the panel
(Please mention)

6. Please indicate the percentage of marks required to pass and get division in B.Ed. Course.

DIVISION	B.Ed. Course	
	Maximum Marks	Minimum Marks
Distinction		
I Class		
II Class		
III Class		
Any other (please specify)		

7. How is the Examination result declared (Please check)
- a. Combined for the entire B.Ed. Course ()
 - b. Separate for:
 1. Theory ()
 2. Practicals ()
 3. Practice teaching ()
 4. Any other (Please specify) ()

SECTION V

A. DIFFICULTIES FACED IN CONDUCTING THE PROGRAMME

1. Please indicate the general difficulties which you are facing in student teaching under the following areas.
1. Organisation ()
 2. Trainees ()
 3. School co-operation ()
 4. Co-operating teacher ()
 5. Supervision ()
 6. Evaluation ()
 7. Any other please specify

B. SUGGESTIONS FOR IMPROVEMENT OF THE PROGRAMME

1. Please give your suggestions for the improvement of student Teaching in your Institution on the following.
1. Weightage of marks allotted to student teaching in the syllabus ()

- 2. Model School or co-operating school ()
- 3. Guidance and supervision ()
- 4. Evaluation - Internal ()
External ()
- 5. Any other (Please specify) ()

Place:

Dated:

SIGNATURE.