APPENDIX - F

CENTRE OF ADVANCED STUDY IN EDUCATION
M.S. UNIVERSITY OF BARODA
B A R O D A

CODE NO. [ ]

SCORE

Always	
Often	
Occasionally	
Seldom	
Never	
Total	

LEADERSHIP BEHAVIOUS DESCRIPTION QUESTIONNAIRE

Guide :

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Name of the Leader for whom description is made: _____

Name of the School : _____

Place : _____ Sex: _____ Age : _____

Instructions:

In this questionnaire total 30 statements are given describing behaviour of Principal. The investigator desires you will decide the exact description with regard to the behaviour of your Principal in your school.

1. There is no aim to test whether your decision is 'desirable' or 'undesirable'.

2. Please read and study all the statements carefully.

3. Please give your honest decision as how the leader (Principal) is behaving as shown in the statements.

4. Out of the five adverbs given against each statement, please tick mark 'X' against the one you select.

5. Your decision can be any, please describe it confidently.

6. Please be assured, your replies will be kept strictly in confidence.

7. Please keep in mind that the research depends upon your true and honest replies.

8. Example:

	Always	Often	Occa-sionally	Never
The Principal behaves in the school as he likes.				

Adopted from Halpin & Croft

Statements

	Always	Often	Occa-sio-nally	Rarely	Never
1. He makes his attitudes clear to the staff.					
2. He tries out his new ideas with the staff.					
3. He rules with the iron hand.					
4. He criticizes poor work.					
5. He speaks in a manner not to be questioned.					
6. He assigns staff members to particular taks.					
7. He works without a plan.					
8. He maintains definite standards of performance.					
9. He emphasizes the meeting of deadlines.					
10. He encourages the use of uniform procedures.					
11. He makes sure that his part in the organisation is understood by all members.					
12. He asks that staff members follow standard rules and regulations.					
13. He lets staff members know what is expected of them.					
14. He sees to it that staff members are working upto capacity.					

	Always	Often	Occa-sion-ally	Rarely	Never
15. He sees to it that the work of staff members is coordinated.					
16. He does personal favours for staff members.					
17. He does little things to make it pleasant to be a member of the staff					
18. He is easy to understand.					
19. He finds time to listen to staff members.					
20. He keeps to himself.					
21. He looks out for the personal welfare of individual staff members.					
22. He refuses to explain his actions.					
23. He acts without consulting the staff.					
24. He is slow to accept new ideas.					
25. He treats all staff members as his equals.					
26. He is willing to make changes.					
27. He is friendly and approachable.					

	Always	Often	Occa-ssio-nally	Rarely	Never
28. He makes staff members feel at ease when talking with them.					
29. He puts suggestions make by the staff in to operation.					
30. He gets staff approval on important matters before going ahead.					